

STAFF REPORT
Oversight Board Meeting May 10, 2012

TO: Honorable Chair and Members of the Oversight Board for the South Tahoe Redevelopment Successor Agency

FROM: Patrick L. Enright, City Attorney

DATE: May 10, 2012

RE: Bylaws of the Oversight Board for the South Tahoe Redevelopment Successor Agency

RECOMMENDATION:

Consider Bylaws and Approve

ISSUE AND DISCUSSION:

At the Oversight Board's initial meeting on April 26, 2012, the Board considered draft Bylaws for the Oversight Board. Attached are revisions to the draft Bylaws to incorporate comments made by the Board on April 26. The revisions are as follows:

1. Section 2 – Place of Meeting – The meeting time is inserted to be the second Thursday of each month, since it appeared that was agreeable with all Board Members. The time of the meeting is left blank.

The process for calling a special is added to be by the Chair or three (3) members of the Board. The last paragraph is added to state that meetings shall be noticed and held in accordance with the Brown Act. I was considering adding language on teleconferencing, but decided it was better to state that the meeting would be held pursuant to the Brown Act, including the process and requirements to teleconference.

2. Section 4 – Members and Officers. The Members are spelled out, and the last sentence is added to allow for an alternate to the Board Member.
3. Prior Section 10 was deleted – This paragraph required the use of Roberts Rules of Order.

These are draft Bylaws and can be amended as needed.

FINANCIAL AND/OR POLICY IMPLICATIONS:

None.

Patrick Enright

Attachments:

Draft Bylaws of Oversight Board

**BYLAWS
OF THE OVERSIGHT BOARD
FOR THE SOUTH TAHOE REDEVELOPMENT SUCCESSOR AGENCY**

Section 1. Name of Authority.

The official name shall be the "Oversight Board for the South Tahoe Redevelopment Successor Agency" ("Oversight Board").

Section 2. Place of Meeting.

The regular place of meetings of the Oversight Board shall be at the South Lake Tahoe City Hall located at 1901 Airport Road, South Lake Tahoe, California, on the second Thursday of each month at _____, unless otherwise cancelled or adjourned to another day or place pursuant to the Ralph M. Brown Act. A special meeting may be called at any time by the Chairperson or by three members of the Oversight Board, by delivering written notice to each member of the Oversight Board in accordance with Government Code section 54956.

Meetings shall be noticed and held in accordance with the Ralph M. Brown Act.

Section 3. Powers.

The Oversight Board shall be vested with all the rights, powers, duties, privileges, and immunities established by the California Health and Safety Code Section 34179, 34180, and 34181.

Section 4. Members and Officers.

The members of the Oversight Board shall be composed of seven members consisting of one each from the City of South Lake Tahoe, El Dorado County, El Dorado County Superintendent of Schools, Lake Tahoe Community College District and South Tahoe Public Utility District. The City shall appoint one employee of the City of South Lake Tahoe in accordance with Health & Safety Code section 34179 and El Dorado County shall appoint one public member. The members shall elect one of their members as the chairperson and select one of their members as the vice chairperson. All Oversight Board members shall be selected pursuant to California Health and Safety Code 34179. Each Member Agency may appoint one alternate to their Member.

Section 5. Chairperson.

The Chairperson of the Oversight Board shall preside at all meetings of the Oversight Board.

Section 6. Vice-Chairperson.

The Vice-Chairperson shall perform the duties of the Chairperson in the absence or incapacity of the Chairperson.

Section 7. Secretary.

The Chair shall designate a person to serve as the Secretary to the Oversight Board. The Secretary shall keep the records of the Oversight Board, shall act as secretary at meetings of the Oversight Board, shall record all votes, keep a record of the proceedings of the Oversight Board in a journal of proceedings to be kept for such purpose and shall perform all duties incident to the office. The Secretary shall maintain a record of all official proceedings of the Oversight Board and its programs.

Section 8. Vacancies.

When a seat of the Oversight Board becomes vacant, the position will be filled by a member appointed by the agency who originally appointed the former member. Such appointments are to take place within 60 days of the creation of the vacancy.

Section 9. Compensation.

Oversight Board members shall serve without compensation or reimbursement for expenses.

Section 10. Waiver of Rules.

Any of the foregoing rules may be waived by the Oversight Board when it is deemed that there is good cause to do so based upon the particular facts and circumstances involved.

Section 11. Amendments.

The Bylaws may be amended by a simple majority vote of the entire Oversight Board.