



City of South Lake Tahoe

"making a positive difference now"

Facility Rental Guide for **Public** Events at the Recreation and Swim Complex

"Public Events" are defined by events that are open to the public with or without an entrance fee, may have vendors and/or serve food and are publicly advertised. All public events are subject to completing the City Special Event Application and adhering to Special Event Guidelines and Special Event Timeline.

The Recreation Center is located at 1180 Rufus Allen Boulevard (one-half mile off Highway 50) in South Lake Tahoe, CA. The gymnasium, separate meeting rooms and the kitchen are available to rent at the Recreation Center. There are tables and chairs included in the rental of the gymnasium and can accommodate approximately 150 people seated for an event.

The rates for renting these facilities are: \$59.00 per hour for the gymnasium; \$32.00 per hour for the individual meeting rooms; \$27.00 per hour for the kitchen. The Outdoor BBQ area is also available for rent at \$144.00 for a four-hour block. Additional hours are \$38.00/hour. The City requires liability insurance that will be added to rental fee. Fee is dependent on type and size of event. Please note there is no alcohol permitted for events.

Amplified music is permitted inside the gymnasium; however, amplified music, generators or un-leashed dogs are not permitted in the Outdoor BBQ area.

If you would like to reserve a space for a special event at the Recreation Center complete a special event application and submit to the Recreation Manager at lthomaselli@cityofslt.us Completed applications must be received within 90 days of the event. To finalize your reservation, a Facility Use Rental Permit will be provided and must be returned along with full payment, within the 10 days.

For questions and to check availability, please call at 530-542-6058 or e-mail facilityrental@cityofslt.us.