



City of South Lake Tahoe

"making a positive difference now"

TENANTS AFFIDAVIT OF SERVICE

CITY OF SOUTH LAKE TAHOE – BUILDING DIVISION SUBSTANDARD HOUSING INVESTIGATIONS

In order to file a substandard housing complaint you must first provide evidence that a reasonable attempt has been made to resolve the problem(s) with the owner and / or property manager. This would include allowing the landlord sufficient time to make the repairs and providing repair persons access to your rental unit during normal business hours.

On (Date: _____) I delivered a written notification of substandard conditions in my dwelling unit, [please provide us with a copy of your written notification] located at _____, to the landlord. I further declare that the property is my legal residence and I have a written or verbal rental agreement. In response to my notification the following action has been taken: (Circle One)

- No Contact
I have heard nothing and no repairs have been made.
- Contact
I have been told things will be fixed but it has not happened.
- Appointment
An appointment was made but nobody showed up.
- Ineffective
Repairs were attempted but the problems remain.

Name: _____ Today's Date: _____

Contact Info (Phone): _____

Email Address: _____

Signature: _____

FOR OFFICE ONLY:

Copy of the written notification _____ Complaint rec'd: _____