



LIABILITY CLAIM FORM FOR DAMAGES TO PERSON OR PROPERTY

Return Claims To:
CITY OF SOUTH LAKE TAHOE
ATTN: CITY ATTORNEY'S OFFICE
1901 AIRPORT RD, Suite 300
SOUTH LAKE TAHOE, CA 96150

1. Read entire form before completing. Please print.
2. Attach separate sheets, if necessary, to give full details.
3. Claims generally must be filed no later than six (6) months after the occurrence. **(EFFECTIVE JANUARY 1, 1988)**

Name of Claimant _____ Date of Incident _____ Time of Incident _____

Mailing Address _____ Place of Incident _____

Street Address _____

City _____ State _____ Zip _____

Age _____ Home Phone _____ Bus. Phone _____

Was there a Police Report? _____

Was there bodily injury? _____

Did the Fire Dept/Ambulance Respond? _____

Where was injured taken? _____

By whom? _____

Notice to be sent to (if other than claimant): _____

Name _____ Relationship to Claimant _____ Age _____

Mailing/Street Address _____ City _____ State _____ Home Phone _____ Bus. Phone _____

How did damage or injury occur? _____

Attach a diagram showing direction and positions of automobiles or property involved, **clearly** designating points of contact (if applicable).

What particular act or omission do you claim caused the injury or damage? (Give names of City employee(s) involved, if known).

Names and addresses of witnesses: _____

Amount of claim: _____ How was amount of claim computed? **(Attach two (2) repair estimates, doctor bills, pay stubs, etc.)**

ALL QUESTIONS MUST BE ANSWERED. OMITTING INFORMATION MAY MAKE YOUR CLAIM LEGALLY INSUFFICIENT.

I have read the foregoing claim and know the contents thereof and certify that the same is true of my own knowledge except as to those matters which are here stated upon my information and belief and as to those matters I believe it to be true. I declare under penalty of perjury that the foregoing is true and correct.

Signature of Claimant or Person Acting on His/Her Behalf _____ Date _____

Print Name _____

NOTE: PRESENTATION OF A FALSE CLAIM IS A FELONY (PENAL CODE §72)

Rev: 11/26/2012

PLEASE NOTE: THE CITY OF SOUTH LAKE TAHOE DOES NOT ACCEPT CLAIMS FOR:
AMBULANCE JOINT POWERS AUTHORITY, CALIFORNIA HIGHWAY PATROL, CALIFORNIA TAHOE CONSERVANCY, CALTRANS, EL DORADO COUNTY, LAKE TAHOE COMMUNITY COLLEGE, LAKE TAHOE UNIFIED SCHOOL DISTRICT, LAKE VALLEY FIRE PROTECTION DISTRICT, PARK AVENUE DEVELOPMENT MAINTENANCE ASSOCIATION (PADMA), SOUTH TAHOE PUBLIC UTILITY DISTRICT, SOUTH TAHOE REFUSE & RECYCLING, TAHOE BLUEGO/ TAHOE TRANSPORT DISTRICT, TAHOE KEYS HOMEOWNERS' ASSOCIATION, TAHOE REGIONAL PLANNING AGENCY, US FOREST SERVICE, OR ANY OTHER NON-CITY AGENCY.
FOR CLAIMS AGAINST THESE AGENCIES PLEASE CONTACT THE AGENCY DIRECTLY.