



City of South Lake Tahoe

"making a positive difference now"

TEMPORARY ARTS & CRAFTS SHOW APPLICATION

PURPOSE:

Outdoor arts and craft shows, as defined herein, are those shows that are granted permits by the City of South Lake Tahoe for the sole purpose of exhibit, display and sale of hand-produced arts and crafts, as well as fine art. An approved City permit would allow for outdoor arts and crafts shows which do not occur more than four times a year at each site and no more than 8 shows for the 2015 summer season, commencing Memorial Day weekend through the end of September each year and which do not exceed four calendar days in duration.

GENERAL INFORMATION:

Project Name _____

Site Address: _____

Assessor's Parcel Number: _____

Applicant Name: _____ **Applicant Phone #:** _____

Applicant Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

The applicant will be considered the primary point for correspondence and contact from the City unless requested in writing.

Property Owner Name: _____ **Owner Phone #:** _____

Owner Mailing Address: _____

City: _____ State: _____ Zip Code: _____

TEMPORARY ARTS & CRAFTS SHOW DESCRIPTION

Explain the proposed request. Include description of the arts and crafts show, date, time, duration, access and parking, and all signage, etc. Attach additional pages if necessary.

INFORMATION ON SUBMITTING A COMPLETE TEMPORARY ARTS & CRAFTS SHOW APPLICATION

Each application shall contain the following information. Some applications may require additional information. Consult with the counter planner (542-6020) to determine whether additional materials are required.

NOTE: If a complete application is not submitted by the required date the application shall be deemed incomplete and any shows applied for the upcoming season shall be forfeited.

- Completed temporary arts and crafts show application form, with the property owners(s) signature, and a complete and accurate description of the arts and crafts show due by **October 1st** of the proceeding Arts and Crafts Show season.

NOTE: Proposed sites shall be adequate in size to meet the permit conditions for booth set up/access, sanitary facilities, parking, and ingress and egress. Each site is eligible for up to four shows per season, provided a standard arts and crafts permit is submitted by October 1st of each year and all other provisions of this section are met.

Application fee payable to the City of South Lake Tahoe. An application fee will be imposed for **each** show site and promoter/applicant. A **separate** application must be filed for each show site you are applying for.

Site Plan.

Sign specifications for all proposed signage.

Certificate of Liability Insurance for dates of shows listing property owners and the City of South Lake Tahoe as additional insured.

NOTE: If the current certificate is not available for the season applied for, please notate. A condition of approval shall be included the certificate shall be submitted to planning staff prior to the first arts and crafts show of the season.

Letters of permission from property owners, *if not signed* on the Temporary Arts and Crafts Show Application.

(FOR STAFF USE ONLY)

TEMPORARY ARTS & CRAFTS SHOW REVIEW FINDINGS

YES NO N/A

- | | | | |
|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Is the Temporary Arts and Crafts Show on one of the three sites approved per City Code § 5-54-2? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Does the Temporary Arts and Crafts Show cause parking on unpaved areas? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Does the Temporary Arts and Crafts Show create or relocate land coverage or disturbance? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Does the Temporary Arts and Crafts Show require closure of a traffic lane or intersection of a state or federal highway for more than one hour, or the closure of U.S. Hwy 50 at any point between the South “Y” and Kingsbury Grade for any period of time? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Does the Temporary Arts and Crafts Show application include signage? If so, provide location, size, and design information. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Does the Temporary Arts and Crafts Show create noise in excess of TRPA Code of Ordinances Chapter 23? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Do any of the Temporary Arts and Crafts Show events exceed four (4) consecutive days in duration? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Will the event occur more than four (4) times in a calendar year at each site? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Is the Temporary Arts and Crafts Show located in a Community Plan area? |

- Does the Temporary Arts and Crafts Show comply with standards for temporary signs?
 - Is the Temporary Arts and Crafts Show categorically exempt form CEQA?
 - Other
-

Declaration: I hereby declare under penalty of perjury that this application and all information submitted as part of this application are true and accurate to the best of my knowledge. I am the owner(s) of the subject property or have been authorized to represent this application as the applicant. I understand that should any information or representation be submitted in connection with this application be incorrect or untrue, the City may rescind any approval or take other appropriate action.

Applicant Signature: _____ **Date:** _____

Property Owner Signature: _____ **Date:** _____

Fees

Amount Paid: _____ **Received By:** _____ **Date:** _____