



# City of South Lake Tahoe

## APPLICATION FOR REFUND

### OF TRANSIENT OCCUPANCY TAX (TOT 10%) AND SLTTID (MOTELS = \$3.00 VACATION HOME RENTALS BY AGENTS = \$4.50)

Individuals may apply for this refund when their motel/hotel occupancy in the City of South Lake Tahoe is, as follows:

- Occupancy was for more than 30 consecutive nights.
- When a person is a United States Federal Government employee on official business with proof of this status and a copy of the Travel Orders.

If you paid TOT on a motel/hotel rental when either of these conditions apply, please provide the information requested on the back (including signature from motel/hotel manager/owner/operator) and submit this form with detailed original receipts.

Refund request are generally processed every four weeks. Once all information has been verified, the request will be processed and a check will be mailed to the address you provide (checks are usually mailed within 4-6 weeks). Please print legibly.

**INCOMPLETE APPLICATIONS ARE NOT ACCEPTABLE. A REFUND WILL NOT BE ISSUED WITHOUT A COMPLETE APPLICATION AND ORIGINAL RECEIPTS THAT DETAIL THE TAX(ES) PAID.**

Upon completion, submit this form with original receipts to:

City of South Lake Tahoe  
TOT Refunds/Revenue Division  
1901 Airport Rd Suite 210  
South Lake Tahoe, CA 96150-7004

