



TEMPORARY ACTIVITY STANDARDS

Are you planning an outdoor sale, grand opening, special event, or temporary activity?



Effective December 3, 2015:

Temporary activities are defined as being four days or less and do not occur more than four times a year (October 1 – September 29), with a four-day period between temporary activities.

Do you need a permit?

A CITY PERMIT IS REQUIRED if the activity involves any of the following:

- Road closure or detour
- Offsite parking
- Private security
- Temporary structures (i.e. tents greater than 10' X 10', stage, etc.)
- Amplified music
- Ground disturbance
- Use of City resources (i.e. barricades, signs, traffic control, etc.)
- Activities proposed at night between 10:00pm and 8:00am



A CITY PERMIT IS REQUIRED if your proposed activity will involve any situations above.

A temporary activity application must be submitted to the City Permit Center at least 10 working days prior to the event (additional review time may be necessary for larger events). Applications will be reviewed for compliance with regulations cited below as well as all related City, TRPA, State, and Federal laws. Applications not submitted in a timely manner and operate without an approved permit will be in violation of City Code 6.55.230.



See the next page for the requirements for ALL Temporary Activities

Requirements for ALL Temporary Activities (whether a permit is required or not)

<input type="checkbox"/> Be in an appropriate location for the proposed type and size of event	<input type="checkbox"/> Activity shall comply with the Americans with Disabilities Act
<input type="checkbox"/> Signage shall not exceed a total of 60 square feet in area and shall be no taller than six feet in height	<input type="checkbox"/> Temporary signs that are part of a temporary activity may be installed up to 14 days prior to the activity
<input type="checkbox"/> One banner may be displayed for the activity	<input type="checkbox"/> All signage shall be removed immediately following the event
<input type="checkbox"/> Activity shall not create noise that is disturbing to neighboring properties	<input type="checkbox"/> Activity must be conducted between the hours of 8:00 am to 10:00 pm
<input type="checkbox"/> Serving of food shall be in compliance with El Dorado County Department of Environmental Health permitting and regulations ; 530-573-3450; www.edcgov.us/EnvironmentalHealth/	<input type="checkbox"/> Serving of alcoholic beverage shall be in compliance with California Department of Alcoholic Beverage Control permitting and regulations; 916-419-1319; email: SAC.Direct@abc.ca.gov ; www.abc.ca.gov
<input type="checkbox"/> Activity must not impede pedestrian or vehicle traffic at any time. Vehicle parking, loading or unloading may only occur in a designated parking stall and shall not occur within the City or Caltrans right of way, within sidewalk areas, or other publicly used areas. Sidewalks shall be kept open for use by the general public	<input type="checkbox"/> Any tents larger than 10 feet x 10 feet must meet fire codes and safety standards set forth by National Fire Protection and Association (NFPA) and must include an affixed manufacture’s label stating the tent meet NFPA requirements. A State Fire Marshall seal on the tent or a certificate is needed to prove treatment
<input type="checkbox"/> Site shall be kept in a neat and tidy manner. After the event, the tent and all materials associated with the event shall be removed	<input type="checkbox"/> No more than nine arts and crafts booths as an incidental component are allowed per City Code §6.10.450.F
<input type="checkbox"/> Comply with TRPA Code Chapter 22. However, activities qualifying for a TRPA Code exemption are not exempt from city permit requirements	<input type="checkbox"/> Activity must include appropriate waste management and recycling. Contact South Tahoe Refuse for information regarding event refuse and recycling services
<input type="checkbox"/> Temporary activities are subject to SLT City Code Chapter 3.35, Tax Rates and Licensing. The applicant shall maintain a City of South Lake Tahoe Business License and is responsible for the payment of Sales and Use Tax for all retail sales associated with the event	



NOTE: All temporary activities, whether a permit is required or not, must be conducted in compliance with all the requirements listed above. Failure to comply with these may result in the issuance of a citation and fines.