



CITY OF
SOUTH LAKE TAHOE

CITY OF SOUTH LAKE TAHOE
Development Services Department, Building Division
 1052 Tata Lane, South Lake Tahoe CA 96150
 Phone (530) 542-6010 • Fax (530) 541-7524
 Web address: www.cityofslt.us/

BUILDING PERMIT/PLAN REVIEW EXTENSION REQUEST FORM

An application for a permit for any proposed work shall be considered abandoned 180 days after the date of submittal, or one year after issuance, unless such application has been pursued in good faith. The Building Official is authorized to grant extensions not to exceed 90 days for an application and 180 days for permits. The extension shall be requested in writing and justifiable cause must be demonstrated. Submit this application to address above, or print, sign and submit via e-mail: permitcenter@cityofslt.us.

PERMIT:	1 ST EXTENSION	2 ND EXTENSION	PLAN REVIEW:	1 ST EXTENSION	*2 ND EXTENSION
PERMIT NUMBER:	SUBMITTAL DATE:		PERMIT EXPIRATION DATE:		
SITE ADDRESS:					
OWNER NAME:					
PERSON REQUESTING EXTENSION:					
<ul style="list-style-type: none"> IF REQUESTOR NOT PROPERTY OWNER, MUST INCLUDE PROPERTY OWNER AUTHORIZATION FORM 					
PHONE NUMBER:			E-MAIL:		
OWNER/REPRESENTATIVE SIGNATURE:				DATE:	
PROJECT INFORMATION					
WAS A CITY ALLOCATION OFFERED TO THIS PROPERTY?			YES:	NO:	
HAVE INSPECTIONS BEEN PERFORMED?			YES:	NO:	
IF YES, LAST DATE ON JOB CARD					
HAS THE OWNER OR CONTRACTOR CHANGED?			*YES:	NO:	
<ul style="list-style-type: none"> IF OWNER OR CONTRACTOR HAS CHANGED, PLEASE FILL OUT NEW BUILDING PERMIT APPLICATION (PAGES 1 AND 2) 					
HAS THE SCOPE OF WORK CHANGED?			YES:	NO:	
IF YES, PLEASE EXPLAIN:					
DESCRIPTION OF ORIGINAL WORK:					
JUSTIFIABLE REASON AND EXPLANATION WHY AN EXTENSION IS NECESSARY (ATTACH A SEPARATE SHEET IF NECESSARY):					
ANTICIPATED DATE OF PROJECT COMPLETION (ACTIVE PERMITS):					
OFFICE USE ONLY					
TRPA PERMIT:	YES	NO	EXPIRATION DATE:		
TRPA FEES:	EXTENTION FEE:		TOTAL DUE:		
BUILDING OFFICIAL USE					
APPROVED:	YES	NO	EXTENTION GRANTED UNTIL:		
TIME FRAME:	6 MONTH		12 MONTH		OTHER
IS AN INSPECTION REQUIRED PRIOR TO APPROVAL?			YES	NO	
(IF YES, INSPECTION WILL BE BILLED AT THE SPECIAL INSPECTION RATE)					
EXPLANATION IF DENIED:					
EXTENSION FEE CHARGED:			YES	NO	
BUILDING OFFICIAL DESIGNEE SIGNATURE:				DATE:	
BUILDING OFFICIAL SIGNATURE:				DATE:	

* 2nd extension request requires approval from the Building Official



ONE TIME CREDIT CARD PAYMENT AUTHORIZATION FORM

Credit Card Authorization Form may be used for immediate project intake. Fees may alternatively be calculated by staff at intake. Project cannot be taken in until fees are collected. For assistance in calculating your fees prior to project submittal, please contact the Permit Center.

ADDRESS OF PROPERTY _____

APN _____ UNIT # _____

Sign and complete this form to authorize the City of South Lake Tahoe to make a one-time debit to your credit card listed below.

By signing this form, you give us permission to debit your account for the amount indicated on or after the indicated date. This is permission for a single transaction only and does not provide authorization for any additional unrelated debits or credits to your account.

Please complete the information below:

I, _____, authorize **City of South Lake Tahoe** to charge my credit
(full name)

card for the permit in which I am applying, on or after _____. This payment is for

(Select one): Building Permit Planning Permit Hosted Rental/QVHR Permit

at _____.
(Property Address)

Billing Address _____ Zip _____

Cardholder Name _____

Card Number _____ Expiration Date _____

CV2 (3-digit number on back of Visa, MC, Discover; 4 digits on front of AMEX) _____

SIGNATURE: _____ DATE _____

I authorize the above-named business to charge the credit card indicated in this authorization form according to the terms outlined above. This payment authorization is for the goods/services described above and is valid for one time use only. I certify that I am an authorized user of this credit card and that I will not dispute the payment with my credit card company; so long as the transaction corresponds to the terms indicated in this form.